

# SMALL BUSINESS BDR



## RECOMMENDATIONS

Step	Description	Benefit
Local Backups	Regular backups to a secure, on-premises device like an external hard drive or NAS for fast access to recent data.	Provides fast recovery in case of minor incidents.
Cloud Backups	Use a reputable cloud backup service for offsite storage to protect against physical disasters. Look for automated, incremental backups with strong encryption.	Protects against physical disasters, ensuring long-term data safety.
Automated Scheduling	Set up automated daily or weekly backups to ensure no critical data is missed, minimizing user error and maintaining consistency.	Reduces human error and maintains consistent backup schedules.
Retention Policies	Implement a data retention policy, like daily backups for the last week, weekly for the last month, and monthly for the last year to manage costs and retain essential data.	Balances storage costs with essential data retention for regulatory or business needs.
Testing and Validation	Regularly test and validate backups to ensure data can be successfully restored when needed.	Ensures backups are reliable and can be restored when required.
Managed Backup Services	Consider a managed service provider for proactive monitoring, maintenance, and support of your backup solution, ensuring timely updates and 24/7 assistance.	Offers proactive support, reducing downtime in emergencies and ensuring system reliability.